

BANK *of* BELLEVILLE

Smaller Bank • Bigger Service • Stronger Community

Do you value your **FAMILY, COMMUNITY, and CLIENTS?**

Would you like to join a client-focused team where family and community are valued and your contributions will make a difference, and be noticed?

Bank of Belleville is the Smaller Bank that delivers Bigger Service for a Stronger Community.

At Bank of Belleville, our culture is largely driven by “making a difference, One customer at a time.” These are more than just words to us. They represent a philosophy that not only differentiates us from other banks, but also inspires us to truly make a difference in the lives of our clients. Bank of Belleville is locally owned by hundreds of shareholders who live, work, and contribute to our community.

Job Title: Corporate Analyst (Part-time or Full-time)

Summary of Position

This role will be a key addition to the Bank’s accounting and finance functions. The corporate analyst will work with various departments throughout the organization at the direction of the Bank’s Chief Financial Officer and other members of the executive team. Bank of Belleville offers an environment where new ideas are encouraged from all levels of the organization, and this position will be afforded the opportunity to make a noticeable impact in a dynamic setting.

Essential Functions and Job Responsibilities

1. Perform various analysis throughout the organization, including but not limited to expense analysis, budget variance analysis, and branch reporting/analysis.
2. Provide support for internal financial reporting and goal measurement
3. Complete miscellaneous recurring reports for monthly ALCO meetings
4. Assumes other miscellaneous responsibilities as assigned, including various special projects to support Bank management.

Skills/Equipment

1. High degree of accuracy and attention to detail
2. Strong oral and written communication skills
3. Ability to prioritize various tasks and projects
4. Experience with Microsoft Office and/or Google Workspace
5. Basic knowledge of finance and/or accounting principles commensurate with experience/education

Training/Education Required

1. Associate degree in accounting, finance, or related field and/or 2 years of related experience
2. Comply with all requirements, policies, and procedures of the Bank Secrecy Act (BSA) and attend all mandatory BSA training as needed for this position. Additionally, required to complete all required compliance and regulatory training, not limited to BSA.

Bank of Belleville is an equal opportunity employer committed to creating a diverse workforce. We consider all qualified applicants without regard to race, religion, color, sex, national origin, age, sexual orientation, gender identity, disability or veteran status, among other factors